



**MEETING MINUTES**

**MENTAL HEALTH BOARD**

Thursday, October 10, 2019 7:00 PM

Lorraine H. Morton Civic Center, 2100 Ridge Avenue, room 2402

Members Present: J. Sales, S. Johnson, R. Feiler, G. Carpenter, A. Sood, D. Cravens, I. Ziaya, R. Orr

Members Absent: J. Haimes

Staff: J. Wingader

Presiding Member: J. Sales, Board Chair

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**Call to Order / Declaration of Quorum**

Chair Sales declared a quorum and called the meeting to order at 7:05 pm.

**Approval of MHB Minutes of July 11, 2019 and September 17, 2019**

Ms. Johnson moved approval of the July 11, 2019 minutes and the September 17, 2019 minutes, seconded by Mr. Orr; a voice vote was taken and the minutes were unanimously approved.

**Victim Advocate Program**

Staff provided a statement as Advocates were unavailable due to limited staff hours and provided additional information about the function of the role.

**Public Comment**

No public comment.

**ZoomGrants Application Request (For Action)**

Family Focus representative requested that the agency be allowed to move forward in the application process after missing the deadline to submit the Letter of Intent. After discussion, Ms. Johnson moved to allow Family Focus to complete a ZoomGrants application for FY 2020 MHB funds, seconded by Mr. Orr; a voice vote was taken that the motion was unanimously approved.

**ZoomGrants Review**

Staff provided information about Committee Scoring questions in ZoomGrants and the process for reviewing applications. There was discussion about application questions and representation of Mental Health Board funding priorities. Staff reviewed documents agencies could access in the application and documents that agencies were asked to provide. There was also discussion about key dates in the application process including the deadline for members submitting additional questions to agencies prior to upcoming hearing meetings.

**Staff Report**

Staff provided a list of agencies and programs applying for FY 2020 funds, an update on the City budget process including upcoming meeting dates, and a draft schedule of meeting dates for the Board in 2020.

**Chair Report**

Ms. Fieler provided an overview of the Mayor's Mental Health meeting, the result of which was the formation of a subcommittee to review mental health needs.

**Adjournment**

Ms. Sood moved to adjourn the meeting, seconded by Ms. Johnson; motion passed unanimously and the meeting adjourned at 8:30 pm.

Respectfully submitted,  
Jessica Wingader  
Grants and Compliance Specialist